



South Dakota Board of Nursing Facility Administrators
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South Dakota Board of Nursing Facility Administrators
Board Meeting
September 17, 2019

President Burket called the meeting to order at 1:03 p.m. Central.

Members of the Board present in person: Mark Burket, Bob Stahl, Loren Diekman, and Jessica Spencer.

Members of the Board in attendance via teleconference: Tom Richter

Board staff in attendance in person: Brittany Novotny and Lisa Harsma

Legal Counsel in attendance via teleconference: Shelly Munson

Guests in attendance in person: Chris Qualm

Burket called for public testimony during the open forum. There was no public testimony.

Motion to approve the minutes of April 16, 2019 by Diekman. Second by Spencer. Motion carried.

Motion to approve the agenda by Richter. Second by Stahl. Motion carried.

Motion to approve the financial report by Spencer. Second by Diekman. Motion carried.

Novotny provided an office update.

Chris Qualm from the Department of Health provided the Board with an update on the Department of Health Office of Health Facilities Licensure and Certification.

Motion to accept the National Association of Long Term Care Administrator Boards (NAB) Health Service Executive (HSE) verification documentation for purposes of completing the license application process by Stahl. Second by Spencer. Motion carried. The Board noted that acceptance of the HSE verification documentation will expedite the licensing process.

Richter presented a report on the NAB Annual meeting held in Charleston, SC, June 12-14, 2019.

The Board discussed the long term operations of the Board, particularly as it relates to Board finances and fees. The Board reviewed the financial projections, recent application trends, and other factors impacting the Board's operations. The Board asked President Burket to work with staff to prepare a proposal regarding fees.

The board scheduled a meeting for October 1, 2020.

Motion to approve Nursing Facility Administrator licenses for Theresa Guenther, Melissa Dusek, Stacy Drayton, Carrie Ragan, Cody Brooks and Jessica Miller and Emergency Permits for Trista Bates, Cody Brooks, Darwyn Kleffman, Michelle Medenwald, Lourdes Parker, Stacy Drayton, Scott Eisenbeisz and Patricia Olson by Diekman. Second by Stahl. Motion carried.

Motion to adjourn the meeting at 2:38 p.m. by Richter. Second by Stahl. Motion carried.

Respectfully Submitted,


Jessica Spencer
Secretary